

URBAN PUBLIC ADMINISTRATION

2022/23. 1. SEMESTER

BASIC INFORMATIONS			
SUBJECT'S NAME	urban public administration		
CODE OF SUBJECT	YAWURPAMNF		
DEPARTMENT	Óbuda University Ybl Miklós Faculty of Architecture and Civil Engineering, Department of Architecture		
SZAK, TAGOZAT	architect MSc	english course, erasmus course	
LECTURER	Dr. Putnoki Zsuzsanna	email: putnoki.zsuzsanna@uni-obuda.hu	office hours by arrangement
PRECONDITION	-		
LECTURERS/WEEK	2 x 45' /week		
ASSESMENT	Final grade (exam)		
ECTS CREDITS	3		
DESCRIPTION	The subject is to introduce the tasks of municipalities and the state in the administration of the municipalities. Structure, functioning of the municipalities, role of officials and representative body. Urban management and infrastructure. Budget management, property management and real estate management. Local taxes. Municipal developments. Procurement process. Tasks of county and municipal authorities in the development of land and settlements. Public interest and private interests.		
RECOMMENDED LITERATURE	<ul style="list-style-type: none"> • Zoltán Horváth: Handbook on the European Union (14th edition), HVGORAC, Budapest, 2011.; ISBN 978-963-258-146-0 • Limits to Growth/ The Limits to Growth: The 30-Year Update; Donella H. Meadows, Dennis L. Meadows, Jorgen Randers., 1972/2012. ISBN 0-87663-165-0. • European Union official website: europa.eu 		
RECOMMENDED TOOLS	All tools or itemes, outside helps are not allowed in exam. If the semester will be organize by non contact form you need informatics tools and internet, becuse we will use the University's e-learning system.		

THE SEMESTER'S OUTLINE	
WEEK	LECTURE
1	Introduction of public administration. Basic properties and roles of public administration. System of national's legislation worldwide, regional (EU) and the hungarian example.
2	International and regional legislation. Differents, opportunites. Types of international organizatons and forms. Authorities in international/reginal/national level. Environmental legislation basics in international level.
3	Basics of EU. History and enlargements. Treaties. Custom union and four freedom.
4	Basics of EU II. Legislation system in EU. Primary and secondary legislation. How EU works.
5	Basics of EU III. EU's bodies. Institutions I.
6	Basics of EU IV. Institutions II.
7	Introduction of environmental legislation and public administration. UN, EU
8	Sustainability. Limits to Growth.
9	Climate Change. International level.
10	Climate Change II. regional (EU) level.
11	Waste. Definition, problems. Waste and hazardous waste policy in EU.

12	Water. Definiton, problems, EU's water policy.
13	Hazardous materials, chemicals. Definition, problems. SEVESO rules.
14	test

REQUIREMENTS FOR THE COMPLETION OF THE SEMESTER

MID-SEMESTER TASKS AND TESTS

Requirement	Description	Value (point, %, grade)
PARTICIPATION AT LESSONS	see § 46 ETVSZ	-
IN CASE OF ABSENCE FROM LESSONS AND EXAMINATIONS	Absence is considered to be justified with a medical certificate presented.	-
Short description of the TASKS	The students have some basic knowledge of law and administration in international level, special filed in urban and natural environment. They able to use their knowledge in administrative process which is important in urban and building law.	
Pre-exam / exam	At the end of the semester, final written test. If you failed the test you can take a signature retake exam.	10 point / 100%
TOTAL		10 points / 100%

SEMESTER CLOSING REQUIREMENTS

CONDITIONS FOR OBTAINING A SIGNATURE	Part of the test.				
SEMESTER GRADE	0-5 Point	6 Point	7 Point	8 Point	9-10 Point
	1 - FAIL	2 - PASS	3 - SATISFACTORY	4 - GOOD	5 - EXCELLENT
SIGNATURE RETAKE EXAM	First week of the exam period				
CONDITIONS FOR ADMISSION TO THE EXAM	The use of mobile phones is prohibited during the examinations. The students who have already done the test, will have the signature. During the exam period, the student has to register for the exam in the Neptun. The test is a 15-minute written test with 5 question and a total value of 10 points.				
EXAM GRADE	0-5 Point	6 Point	7 Point	8 Point	9-10 Point
	1 - FAIL	2 - PASS	3 - SATISFACTORY	4 - GOOD	5 - EXCELLENT